BYLAWS- ARTICLE I- DUTIES OF EXECUTIVE OFFICERS Section 4. Treasurer **Current Wording Proposed Amendments** If Adopted, Will Read The Treasurer shall be responsible for the The Treasurer shall be responsible for the The Treasurer shall be responsible for the custody of all funds of the Association. custody of all funds of the Association. custody of all funds of the Association. The Treasurer shall keep an accurate The Treasurer shall keep an accurate The Treasurer shall keep an accurate account of all receipts and disbursements account of all receipts and disbursements account of all receipts and disbursements and all monies, securities, and other and all monies, securities, and other and all monies, securities, and other property owned by the Association, and property owned by the Association, and property owned by the Association, and shall submit an itemized report at each shall submit an itemized report at each shall submit an itemized report at each scheduled meeting of the Association, scheduled meeting of the Association, scheduled meeting of the Association, including all other reports as the including all other reports as the including all other reports as the President may require. The Treasurer's Association may require. The prior President Association may require. The prior month's credit card statements, accounts shall remain within the premises month's credit card statements, including of the offices of the Association and be all credit card transactions shall be including all credit card transactions shall open to the inspection of the Board of be included as part of the Treasurer's included as part of the Treasurer's Directors. The Treasurer shall be a operating report given at each Board of operating report given at each Board of defacto member of the Investment Director's meeting with any confidential Director's meeting with any confidential Committee and shall be responsible for account information i.e. account numbers account information i.e. account numbers the implementation of the Association's redacted. The Treasurer's accounts shall redacted. The Treasurer's accounts shall Financial Code and the training of the remain within the premises of the offices remain within the premises of the Unit Treasurers. The Treasurer's and of the Association and be open to the Association and be open to the inspection President's signatures shall be required inspection of the Board of Directors. The of the Board of Directors. The Treasurer on all business contracts. UD-F-02 Treasurer shall be a defacto member of shall be a defacto member of the the Investment Committee and shall be Investment Committee and shall be responsible for the implementation of the responsible for the implementation of the Association's Financial Code and the Association's Financial Code and the training of the Unit Treasurers. The training of the Unit Treasurers. The Treasurer's and President's signatures Treasurer's and President's signatures shall be required on all business shall be required on all business contracts. UD-F-02 contracts. Proposed By: Michele O'Connell, CSEB Rationale: Clarifying the document, the BOD are the policy makers for this organization and need to be kept apprised of all transactions and expenditures. **Constitution and Bylaws Committee Comments: DISPOSITION:** Adopted: Rejected: Amended: Referred:

Other:



PROPOSAL FOR AMENDMENT TO CONSTITUTION AND BY-LAWS:

To: The Constitution and By-Laws Committee: Date:
The undersigned member submits for your consideration, the following proposal to amend the AME Constitution
and By-Laws:
and By-Laws: Proposer: Please Check One: Unit of By-Law
☐ Constitution ☑ By-Law
Unit of Proposer (if applicable):
TITLE OF ARTICLE AND/OR SECTION TO BE AMENDED: Article 1-Duties of Executive officers Section U. Treasurer
of executive officers Soction U. Trogresson
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State the exact present language which you are seeking to change: (Attach additional sheets if necessary).
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State the exact new language you wish to substitute for the present language: (Attach additional sheets if
necessary).
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Justification for Proposed Amendment.
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Signature of Member

White Copy to Committee - Yellow Copy to Secretary - Pink Copy Member's Copy

● **● COUID** 825-C

Proposer: Michele A. O'Connell

<u>Title of Article and/or section to be amended:</u> By-Laws, Article I – Duties of Executive Officers. Section 4. Treasurer. (Page 10)

State the exact present language which you are seeking to change:

The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the president may require. The Treasurer's accounts shall remain within the premises of the offices of the Association and be open to inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signature shall be required in all business contracts.

State the exact new language you wish to substitute:

The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the president Association may require. The prior month's credit card statements, including all credit card transactions shall be included as part of the Treasurer's operating report given at each Board of Director's meeting with any confidential account information i.e. account numbers redacted. The Treasurer's accounts shall remain within the premises of the offices of the Association and be open to inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signature shall be required in all business contracts.

Justification for proposed amendment:

Clarifying the document, the BOD are the policy makers for this organization and need to be kept apprised of all transactions and expenditures.

Signature of member: