

## PROPOSAL #22

BYLAWS- ARTICLE I- DUTIES OF EXECUTIVE OFFICERS Section 4. Treasurer		
Current Wording	Proposed Amendments	If Adopted, Will Read
<p>The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the President may require. The Treasurer's accounts shall remain within the premises of the offices of the Association and be open to the inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signatures shall be required on all business contracts. UD-F-02</p>	<p>The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the <u>President Association</u> may require. <u>The prior month's credit card statements, including all credit card transactions shall be included as part of the Treasurer's operating report given at each Board of Director's meeting with any confidential account information i.e. account numbers redacted.</u> The Treasurer's accounts shall remain within the premises of the <u>offices of the</u> Association and be open to the inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signatures shall be required on all business contracts. <u>UD-F-02</u></p>	<p>The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the Association may require. The prior month's credit card statements, including all credit card transactions shall be included as part of the Treasurer's operating report given at each Board of Director's meeting with any confidential account information i.e. account numbers redacted. The Treasurer's accounts shall remain within the premises of the Association and be open to the inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signatures shall be required on all business contracts.</p>

**Proposed By:** Michele O'Connell, CSEB

**Rationale:** Clarifying the document, the BOD are the policy makers for this organization and need to be kept apprised of all transactions and expenditures.

**Constitution and Bylaws Committee Comments:**

**DISPOSITION:**

**Adopted:** ☐

**Rejected:** ☐

**Amended:** \_\_\_\_\_

**Referred:** \_\_\_\_\_

**Other:** \_\_\_\_\_

Proposed Key:

Underlined=insertions

Strike Through=strike out



# PROPOSAL FOR AMENDMENT TO CONSTITUTION AND BY-LAWS:

To: The Constitution and By-Laws Committee:

Date: 9/10/15

The undersigned member submits for your consideration, the following proposal to amend the AME Constitution and By-Laws:

Proposer: Michele A O'Connell

Please Check One:

☐ Constitution ☒ By-Law

Unit of Proposer (if applicable): CSEB

**TITLE OF ARTICLE AND/OR SECTION TO BE AMENDED:** Article 1-Duties of Executive officers Section 4. Treasurer

State the exact **present** language which you are seeking to change: (Attach additional sheets if necessary).

See Attached

State the exact **new** language you wish to substitute for the present language: (Attach additional sheets if necessary).

See Attached

Justification for Proposed Amendment.

Clarifying the documents, The BOD are policy makers of this organization and need to be kept apprised of all transactions and expenditures.

Signature of Member

Michele A O'Connell



Date: / /

Proposer: Michele A. O'Connell

**Title of Article and/or section to be amended:** By-Laws, Article I – Duties of Executive Officers. Section 4. Treasurer. (Page 10)

**State the exact present language which you are seeking to change:**

The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the president may require. The Treasurer's accounts shall remain within the premises of the offices of the Association and be open to inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signature shall be required in all business contracts.

**State the exact new language you wish to substitute:**

The Treasurer shall be responsible for the custody of all funds of the Association. The Treasurer shall keep an accurate account of all receipts and disbursements and all monies, securities, and other property owned by the Association, and shall submit an itemized report at each scheduled meeting of the Association, including all other reports as the ~~president~~ Association may require. The prior month's credit card statements, including all credit card transactions shall be included as part of the Treasurer's operating report given at each Board of Director's meeting with any confidential account information i.e. account numbers redacted. The Treasurer's accounts shall remain within the premises of the ~~offices~~ of the Association and be open to inspection of the Board of Directors. The Treasurer shall be a defacto member of the Investment Committee and shall be responsible for the implementation of the Association's Financial Code and the training of the Unit Treasurers. The Treasurer's and President's signature shall be required in all business contracts.

**Justification for proposed amendment:**

Clarifying the document, the BOD are the policy makers for this organization and need to be kept apprised of all transactions and expenditures.

**Signature of member:**

